



# Indiana Department of Education

SUPPORTING STUDENT SUCCESS

## MEMORANDUM

**TO:** Superintendents, Business Managers, Treasurers, Bookkeepers, Directors of Special Education, Directors of Vocational Education and Charter School Sponsors

**FROM:** Kent Hatcher, CFO  
Indiana Department of Education

**DATE:** June 30, 2011

**SUBJECT:** Registration in the Central Contractor Registration

2 CFR 176.50 (c) states: "Recipients and their first-tier recipients must maintain current registrations in the Central Contractor Registration (<http://www.ccr.gov>) at all times during which they have active federal awards funded with American Recovery and Restoration Act funds (ARRA). A Dun and Bradstreet Data Universal Numbering System (DUNS) Number (<http://www.dnb.com>) is one of the requirements for registration in the Central Contractor Registration."

As a recipient of ARRA funds you are required to annually register in the CCR. Please confirm in CCR that you have a valid registration. If necessary please update your registration. If you are not registered, please complete a new registration. Please have this registration completed no later than Friday, July 15, 2011.

If you have questions, please contact Joseph Cortes-Gurule at [jcgurule@doe.in.gov](mailto:jcgurule@doe.in.gov)